

St. Martin de Porres Building Committee  
Meeting Minutes—9/05/2017  
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1. Michael led the committee in an opening prayer.
2. Attendees: Michael, Stacy, David, Dawn, Carroll, and Judy. Guests: Francis Zordilla and Cristina Marrero (Claycomb Architects).
3. Francis showed an updated drawing that reflects the changes discussed in the two previous meetings. The drawings will be updated to reflect changes to the return for the AC system. With this change, we will be able to eliminate the batt insulation above the classrooms. The insulation will still be used in the ceiling of the office space.
4. Francis distributed copies of the updated estimate dated 9/5/17. This estimate shows the savings from the value engineering decisions that were made at the last meeting. Current estimate is \$4,375,741.
5. Francis stated that he needs information about the kitchen equipment. Michael will meet with the Knights to discuss the 3 options for the kitchen layout and the equipment. There is concern about the fryers, because the kitchen does not include the proper venting for frying. The Knights will need to do the frying outside. We may need to add a small slab of concrete with a roof, in order to meet the City's "special event" cooking rules.
6. Francis is working with Zamora Surveying to get additional survey information, specifically focused on locating utilities. This will cost about \$6500.
7. Michael stated that he and Fr. Charlie are planning to meet with the mayor pro-tem of Dripping Springs, Bill Folds, to discuss our request for connection to the city sewer system.
8. Next weekend (Sept. 9-10), Fr. Charlie will do a presentation on the finances of the parish and the progress on the capital campaign. He will also remind the parish that the deadline is 10/31/17 to get as much as possible for the campaign, because after that, the diocese will start taking 10% of all funds raised in the campaign.
9. Michael has spoken to Kevin about the sound system. Kevin suggested adding speakers in the bathrooms and classrooms. He also suggested that we consider placing speakers outside, under the covered porch.

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10. The committee discussed the chair options:

- a. The Jubilee chair has a 10-year warranty on the frame, but only 1-year on the fabric and cushion.
- b. The upgraded chair has a 15-year warranty on frame, fabric, and cushion, but costs about \$10 more than the Jubilee chair.
- c. The consensus of the committee was to get the upgraded chairs with the longer warranty.
- d. Michael will work with Judy to order 10 chairs to try in the cry room to see how well the fabric wears.

11. Action Items:

- a. Michael will set up future committee meetings for Tuesdays.
- b. Michael will give kitchen and appliance information to Francis.

12. Michael closed the meeting with a prayer.